DIRECTORATE OF RESEARCH SERVICES
INDIRA GANDHI KRISHIVISHWAVIDYALAYA
KRISHAK NAGAR, RAIPUR 492012 (C.G.)
Phone (O): 0771-2443035, E-mail: drs@igkv.ac.in

No./DRS/Tender/2026/ 1729 Raipur, Dated: 15./10/2026

TENDER -1 for "Comprehensive Maintenance Contract for Air Handling Unit of COE-AIB, Tissue Culture Lab, IGKV, Raipur " (1st Call)

Tenders are invited from the service provider for service work as per **Annexure -A.**

Tender Schedule: The last date of Submission of Tender and date of opening the tender will be as per following schedule:

S. No.	Items	Last date of submission of tender		Date of Opening of of tender	
		Date	Time	Date	Time
1.	**Item as per Annexure - "Comprehensive Maintenance Contract for Air Handling Unit of COE-AIB, Tissue Culture Lab, IGKV, Raipur "**	**06-11-2026**	**02:00 PM**	**06-11-2026**	**03:00 PM**

1. Scope of Supplies: Annual Maintenance Contract for Air Handling Unit as per Annexure-A.
2. Value of tender approximate: Approximate Rs. 9.50 lakhs. The cost of tender may be changed as per fund availability.
3. EMD: The earnest money **Rs. 30000.00** in the form of Demand Draft payable to Director Research Services, **Indira Gandhi Krishi Vishwavidyalaya, Raipur** should be deposited separately for each item as given in the list of items of tender document as per **Annexure-A,** which is refundable after finalization of tenders if rates are not approved, or service work (CMC Work) tenure, in case the rates are approved.
4. The tender should be submitted in three separate parts. The self-attested documents with seal of the bidder related to all the three stages must be submitted separately in sealed envelopes. The tender will be evaluated in three following stages:

Stage-I or Envelop I (Pre-qualification stage): This is the stage where in following documents related to bidders qualification and EMD details are to be submitted.

a. Tender fee amounting to Rs. 2000/- in the form of DD (In favor of **Director Research Services, Indira Gandhi Krishi Vishwavidyalaya, Raipur).**

b. Details of EMD: EMD related to desired service be submitted in **Format "A".**

c. Income tax return for the past three financial years (2022-23, 2023-24 and 2024-25) or for assessment years (2023-24, 2024-25 and 2025-26).

d. GST Number registration certificate.

e. Turnover: The bidder shall have a cumulative turnover of not less than Rs. 4.50 lakhs during the last three financial years i.e. FY 2023-24, 2024-25 and 2025-26. A Chartered Accountant's Certificate certifying the turnover shall be uploaded with the bid.

f. Proof of recent past experience continuously for 3 years (2023-2024, 2024-25 & 2025-26) of dealing with similar service work in Central Government/State Government/ Public Private Sector. The proof (photo copy of at least one supply orders for each financial year) for the same must be submitted.

g. Experience:

   I. The bidder shall upload Satisfactory Performance Certificate issued by Government/Semi-Government laboratories for the last three financial years for providing Comprehensive Maintenance Contract (CMC)/AMC/ maintenance services of similar equipment. Failure to submit the same may lead to rejection of the bid.

   II. The bidder shall have continuous experience of at least three years in providing AMC/CMC/maintenance services for similar equipment/items. Documentary proof in the form of at least one work order from each financial year shall be submitted with the bid.

h. Undertaking: The bidder needs to submit an undertaking in the Format-D

Note: The bidder who qualifies in pre-qualification stage will only be entertained for Stage-II

Technical bid.

Stage II or Envelop II (Technical bid): This is the stage for technical evaluation of the bidder.

The bidder has to submit following details:

a. Tender specification as per tender (Format B).
b. Performance report of at least one user on letter pad of the user for such similar equipment/ Service work/AMC/CMC supplied.

Note: The bidder who qualifies in Stage-II i.e. technical bid will only be entertained for the Stage

III i.e. financial bid.

Stage III or Envelop III (Financial Bid): This stage is for **financial evaluation of the bidder,** for which the bidder has to submit financial bid separately. At this stage following details and documents are to be submitted:

a. The financial bid as per the Format C on yearly basis.

b. Rate should be quoted and be submitted in separate envelope.

c. Specify all types of taxes including Central Excise Duty Exemption Certificate, if required.

5. Other terms and condition:

a. The tenders received late or without Ernest Money (EMD) or submitted on wrong address or incomplete in any respect will not be considered. The quantity may vary as per the requirement.

b. The firm company should provide give the correct and true information while submitting the tender. In case of incorrect/false information found at any stage, the tender/bid will be cancelled and legal action will also be initiated.

c. The applicable taxes shall be deducted at source at the time of payment, as per govt. rules certificate in lieu of which shall be issued on demand.

d. **Taxes**-As per applicable at the time of supply.

e. **Validity**- The offer should remain valid up to up to two years from the date of rate contract circular. Contract shall initially be awarded for one year, which may be extended on a yearly basis subject to satisfactory performance and approval of the competent authority. the rate contract may be extended for another one year (third year) on the basis of mutual consent and approval of competent authority.

f. **FOR**-The rate quoted must be FOR destination.

g. **CMC Services**-The supplier will ensure that CMC service will be provided for the equipments from the date of service order.

h. The successful bidder has to submit duly signed Pre-Contract Integrity Pact to Indenter in prescribed format available on university web site www.igkv.ac.in

i. The University reserves all rights to accept or reject any or all tenders in part or full without assigning any reason thereof. For any dispute, the Vishwavidyalaya shall be the final authority and its decision shall be final and binding on both the parties.

j. The university reserves all right to place or not to place order to any of the company/firm/manufacturer/dealer even, if the rates are approved by CPC. No correspondence will be entertained in this respect.

5. **Court of Jurisdiction:** Raipur, Chhattisgarh.

6. Name of consignee: will be indicated in the supply order (within the state).

7. The University reserves all rights to accept or reject any or all tenders in part or full without assigning any reason thereof. For any dispute, the Vishwavidyalaya shall be the final authority and its decision shall be final and binding on both the parties.

8. Any corrigendum will be updated on website- www.igkv.ac.in

Director of Research

Format - A
(Details of EMD)

S.No.	Item Name	Name of Company	Details of EMD submitted		
			Amount	Name of Bank	DD number and date

Format-B

S.No. of Item in tender: **Name of Item:**

Work/Specifications as per tender	Write your work/specifications or offers	Technical compliance (Better/ Yes/No)	Enclosed Brochure/ leaflets (Enclosure No.)

Note: For each item separate specification should be submitted in separate sealed envelope.

Format-C
Financial Bid

S. No.	Name of Company providing CMC of above items	Price	GST			Total
			CGST	SGST	IGST	

Note: For each item the rate should be quoted and be submitted in separate sealed envelope.
Specific Terms & Condition, if any
(Other than mentioned in the tender)

FORMAT-D
UNDERTAKING BY THE FIRM/BIDDER

This is certified that all the terms and conditions mentioned in this form have been understood and accepted by us. We are submitting all the documents duly filled in, signed and stamped on each page. The offer must be two year or it may be further extended with mutual consent of the respective firm/firms and IGKV.

Date:
Place:

Signature of the Bidder
Full Name and Address with seal
Phone No and Email address

Annexure-A

CMC for Air Handling Unit to COE-AIB, Tissue Culture Lab, IGKV, Raipur

<table>
<tr><th>No.</th><th>Item / work</th><th colspan="5">Specification</th><th>No.</th></tr>
<tr><td rowspan="9">1.</td><td rowspan="9">Comprehensive Maintenance Contract for Air Handling Unit of COE AIB Lab</td><td colspan="5">Air Handling Unit, Make-Voltas is established at COE AIB Lab. Annual Maintenance Contract of Air Handling Unit by authorized AMC provider of Voltas is invited. The capacity of different units is as below. Firm is requested to visit the site and submit the value of total contract. (Equipment are more than 12 year old)</td><td rowspan="9">AMC work of AHU - 01 No.</td></tr>
<tr><td colspan="2"></td><td>Capacity</td><td>Qty</td><td>Total Capacity</td></tr>
<tr><td colspan="2">I. Laminar Air Flow System</td><td>9000 CFM</td><td>02</td><td>18000 CFM</td></tr>
<tr><td rowspan="2">II. Air Handling Unit</td><td>a</td><td>3500 CFM</td><td>06</td><td>21000 CFM.</td></tr>
<tr><td>b</td><td>2200 CFM</td><td>02</td><td>4400 CFM</td></tr>
<tr><td rowspan="3">III. Condensing Unit</td><td>a</td><td>11TR</td><td>04</td><td>44TR</td></tr>
<tr><td>b</td><td>8.5 TR</td><td>06</td><td>51 TR</td></tr>
<tr><td>c</td><td>5.5 TR</td><td>02</td><td>11 TR</td></tr>
<tr><td colspan="2">IV. Split AC</td><td>2 TR</td><td>10</td><td>20 TR</td></tr>
<tr><td colspan="2">Micro Processor Panels</td><td>-</td><td>10</td><td>10 Nos.</td></tr>
<tr><td colspan="3">1. Validity</td><td colspan="5">Quoted rates are valid for period the of three years form the date of issue of notification.</td></tr>
<tr><td colspan="3">2. Payment per year basis</td><td colspan="5">i. 25% of total amount after satisfactory service and completion of Ist quarter.
ii. 25% after completion of 06 month of satisfactory service.
iii. 25% of total amount after satisfactory service and completion of IIIrd quarter.
iv. Balance 25% after satisfactory service and completion of 12 months.</td></tr>
<tr><td colspan="8">3. Terms & Conditions are as below:
a. All labour charges for services i.e. Preventive and Breakdown services are included under the Comprehensiv Maintenance Contract. The detailed scope of work for CMC is as below.
b. Four Free services, one in each quarter and as and when require against any fault.
c. Local Service Centre: The bidder shall have a registered service centre and office in Raipur to ensure that service complaints are attended to within 24 hours. Documentary proof of the office/service centre address shall be uploaded with the bid.
d. Mandatory experience in maintaining CMC of Air-conditioners and air handling unit in any similar Laboratory is require in this tender during finalization.
Items Included in Annual Maintenance Contract Work</td></tr>
</table>

a. Complete periodic cleaning & servicing of main equipment units.
b. Chemical Cleaning of the DX coils if required.
c. Checking of all the electrical attachments & inform if needed to replace.
d. Oiling – greasing of Blower Motor & Bellow Bearing & Shafts.
e. Clean all the sheet metal parts.
f. Periodic checking of the supply voltage & inform if any major variation observed.
g. Periodic Cleaning of the Pre & Fine filters.
h. Checking of the Air circulation & Distribution & temperature.
i. Supply of Refrigerant required for satisfactory performance free of cost.
j. Repairing of Compressors free of cost.
k. Blower Motor Repairing & Rewinding if required will be done free of cost.
l. All the Brazing & Welding work will be free of cost.
m. Repairing of all the Electrical attachments viz. Relays, Contactors, SPP, Starters etc. free of cost.
n. Replacement of worn-out V Belts/ pulleys free of cost.
o. Replacement of Control switches/Contactors free of cost.
p. Will inform you the precautions & initiatives to take for the better performance.
q. Attend all the in between Calls without any Labour Charges.
r. Call attending timing will be from 10 AM to 05:30 PM.
s. Calls will be attended on Sunday & Holidays only in Emergency conditions.
t. Free Routine services as on when required will be provided free of cost.
u. Cleaning of Condenser and the Evaporators.
v. Supply repair of defective parts, Refrigerant required for satisfactory.
w. Any repair/maintenance of electrical power supply/panels will be done free of cost.

Items Not Included Under Comprehensive Maintenance Contract Works

The item not included under Comprehensive Maintenance Contract work are as below and as per requirement of smooth functioning of Annual Maintenance Contract taken care by office.

a. Any Civil/Any false ceiling/ boxing work inside the room.
b. Piping Modification/ Drain modification work.
c. Necessary power & water for operation of the plant.
d. Any modification in plant base frame/Air circuit /refrigerant line.
e. Any replacement of condenser coil and cooling coil/AHU.
f. Any other items of work not specifically commented/included by us in our scope of Work.
g. Any Damage occurred by Electrical/ Natural Hazzard / Mishandling/Thefts.